

**KITTITAS COUNTY
COMMISSIONER'S OFFICE
AGENDA STAFF REPORT**

AGENDA DATE: March 7, 2017

ACTION REQUESTED: Approve a Notice of Call for Bids to Serve as the Official County Newspaper for the period beginning July 1, 2017 through June 30, 2018.

BACKGROUND: According to RCW 36.72.075 “at the first April meeting of the County legislative authority, they shall award a contract to a legal newspaper qualified under the section, to serve as the Official County Newspaper, for the term beginning one year on the first day of July following. When there are two or more legal newspapers qualified under the provisions, the County shall advertise at least five weeks before the meeting at which the bid is awarded”.

INTERACTION: In accordance with RCW 36.72.075 an advertisement of the opportunity to bid shall be mailed to all qualified legal newspapers and shall be published once in the Official County Newspaper. The Daily Record is currently the Official County Newspaper through June 30, 2017.

RECOMMENDATION: Approve a Notice of Call for Bids to Serve as the Official County Newspaper; to authorize the Clerk to publish said notice and to send a copy of the Notice of Call for Bids to the Daily Record and the Northern Kittitas County Tribune. Bids shall be accepted until March 24, 2016 at 12:00 p.m. in the Commissioners office at which time they will be opened and read aloud.

HANDLING: BOCC Staff to publish & post on legal notice board.
BOCC Staff to send a copy of the notice to the Daily Record & the Northern Kittitas County Tribune.

ATTACHMENTS: Notice of Call for Bids

LEAD STAFF: Julie Kjorsvik, Clerk of the Board